**UW-Whitewater/Community Optimist Club**

**Board Meeting Minutes**

**November 7, 2016**

**12:00pm – 1:00pm, UC 262**

Present: Ken Ksobiech, Dave Halbach, Susan Hiscox, Jan Olson; Kim Adams, Angie Alesci, and Joyce Hutchison (Kim, Angie, and Joyce by phone), Lanora Heim, Kate Ksobiech

Absent: Linda Kinson

1. Called to order -- 12:10 by Dave Halbach
2. Approval of Board Minutes—October 19, 2016
   1. After brief discussion regarding the Breakfast with Santa tickets for the Bethel House and Food Pantry families, Ken/Susan moved approval. Passed unanimously.
3. Treasurer’s Report—Ken and Kate
   1. $5500 left in checking
   2. $1900 in OI Foundation account
   3. Have $1000 in dues have been submitted; about ½ are in
   4. 30/30 – Janay and Chloe should have been $30. Note: Janay has paid her $6.00 for the SWIS District dues; Chloe will need to pay her $6.00.
4. $400 Check Presented to Whitewater Food Pantry/Brandon to write article
   1. Photo and check presentation occurred at Halloween fellowship
5. Kim and Kate updated signatures on UWCU Account/need to Update OI Foundation Account; Kim will contact OI Foundation to switch from Dave to Kim
6. Updated Calendar Posted on Blog—Rachel; downloadable version
7. Youth Appreciation Week—Staffing and Checks Needed
   1. Staffing is unknown
   2. Just bring check to theater on day of movie ($360?); pay Hawk Bowl after the event (around $200 last year)
8. Purchase of a New Frosty the Snowman Costume—Lanora
   1. Lanora ordered on Saturday; she’ll will donate it to the Club; should arrive on November 10
9. Food and Goodie Bag Orders for Breakfast with Santa (BWS)—Who and When?
   1. Connie through Oriental Trading? Is there a list of order history? Lanora checking with Connie
   2. Food…Dave checking with Chartwell’s. Kate observed that Chartwell’s sausage is expensive. Dave will look into another option. Kate will check with Sweet Spot this week for doughnut holes.
10. Sign Up List for BWS—Lanora
    1. Greg Stewart / Octagon Club; 19 signing up for BWS; both for decorations and event
    2. Working on getting Santa (Lanora)
    3. Sign-up list was sent to Student Optimist Club.
    4. Friday, the 2nd -- holiday parade – Octagon Club help with the Student Club??
    5. 22 students from Octagon Club will help with wrapping toys for kids
11. Distribution of Christmas Gifts and Food Items at Whitewater Food Pantry
    1. The Food Pantry needs help with gift distribution; Wed, Dec 21 and Thurs, Dec 22; 8 am – noon
12. Blog Posts About New Members—Rachel and Brandon
    1. Kate will talk with interns – 6 new members
13. NOW Meeting at WHS on Feb. 1 from 4pm – 6pm—Lanora to Confirm
    1. Nothing to report at this time.
14. Two Intern Applications for Spring 2017
    1. Kate says “two.”
15. Gyro Stand—Who will take the lead? Need to develop a plan!
    1. Dave will be involved; Fourth of July Committee designee
    2. Rick will help with scheduling?
    3. Tashona? Duane?
    4. Octagon Club?
16. Additional Agenda Items
    1. Dave got an email from Wisconsin Leadership Seminar requesting $200. Not right now, only one student as opposed to many. If a Whitewater student is involved, then maybe. Dave will ask them to let us know if there will be a Whitewater student participating.
    2. Trivia Night. Only 5 ½ round sponsors. Three businesses have pulled out, including the UWCU. If you have contacts with businesses, encourage them to sponsor a round.
    3. Lanora has three businesses willing to match our donation to the Whitewater Family Emergency Fund. Dave moved that we make the annual donation to the WWFEF in the month of December; Angie seconded. Unanimous.
17. Future Agenda Items
    1. None
18. Next Meeting
19. Adjournment: Ken/Kate. Unanimous